

HEATH TECNA

Job Posting

Title: Senior Material Handler
Reports To: Operations Manager
Application Deadline: Until Filled
Posting: Internal/External

Responsibilities: Inventory management and internal order fulfillment in Stores.

- Monitor and pull sales order pick lists and shop supplies based on AX signal.
- Entering transactions into Axapta (REQ, PYIA*, CC,)
- Maintain inventory accuracy through consistency, security, cycle counting and various audits
- Data collection and shortage report generation as required
- Works with suppliers and purchasing on vendor managed inventory programs
- Report as finished production orders, sub and top level in AX
- Able to perform all functions within Stores
- Ability to train co-workers
- Perform other inventory management responsibilities as assigned

Maintain safe work environment

Requirements:

- High School Diploma or GED
- Preferred 2 years applicable experience
- Ability to work a flexible schedule, including overtime, as required to meet business needs
- Ability to prioritize work as needed to support overall support goals
- Experience with Axapta or other inventory management databases preferred
- Strong organizational skills and the ability to work independently in a team-based environment
- Familiarity with general inventory principles (cycle counting, FIFO, accuracy)
- Good written and verbal skills
- Proficient in Microsoft Office
- Lifting Requirement: 50 lbs.

Equal Opportunity Employer